

Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing, and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home, where we can't, our teams are smaller**
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**



Employer _____ Tiffin

Date 12 May 2020

Who to contact: _____ Astute Safety - 07403 449421

(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)